

# **Centennial City Clerk**

## **Monthly Report**

### **November 2010**

#### **Activity**

##### **Boards and Commissions**

Six applicants were interviewed November 4<sup>th</sup> for openings on the Open Space Advisory Board. The recommended appointees were approved by City Council on November 15, 2010.

##### **City Council Meetings**

The City Clerk and Deputy City Clerk staffed three City Council meetings in November. Audio recordings of each meeting and approved minutes are available via the city's web site at [www.centennialcolorado.com](http://www.centennialcolorado.com).

##### **Elections and Election Commission**

The Election Commission held a Joint Meeting with City Council on November 8, 2010 to discuss redistricting options and changes in the Elections Ordinance.

The Election Commission met on November 12<sup>th</sup> and 22<sup>nd</sup> to continue discussions on the proposed changes to the Election Ordinance. The Commission discussed changes regarding elections, nomination of elected officers, and campaign finance reporting.

##### **Liquor Licensing**

The Centennial Liquor Licensing Authority conducted a Public Hearing on November 4, 2010 concerning an application for Hotel/Restaurant Liquor Licenses for Pho 95 Noodle House LLC, dba Pho 95 Noodle House and Grill, 6879 S. Vine Street #714, Centennial. The Authority approved this application.

The Liquor Licensing Authority also conducted three Preliminary Hearings on November 4, 2010, concerning violations of the Liquor Code for the following licensees: Safeway Stores Forty-Six, dba Safeway Store No. 008, 7375 E. Arapahoe Road, Centennial; L&R Incorporated, dba Arapahoe Village Liquors, 5070 E. Arapahoe Road, Centennial; and Good Time Beverage LLC, dba Camelot Liquors, 18525 E. Smoky Hill Road, Centennial. The three establishments stipulated a violation of the liquor code occurred, the sale of alcohol to an

underage person. The establishments agreed to a suspension of their liquor license of ten (10) days, five (5) held in abeyance for one year, and five (5) days served as a fine in lieu. The establishments also agreed that all employees attend would a State approved Alcohol Servers/Sellers Training Class.

An application for a new Hotel/Restaurant Liquor License was received for FB Chester LLC, dba Fatburger, 8255 S. Chester #100, Centennial. This application was scheduled for Public Hearing before the Liquor Licensing Authority on December 2, 2010. Additionally, an application for a new Hotel/Restaurant Liquor License was received for Dewmar Inc., dba Centennial Maid-Rite, 7470 A S. University Blvd., Centennial. This application was scheduled for Public Hearing before the Liquor Licensing Authority on January 6, 2011.

Four (4) renewal applications were processed by the Deputy City Clerk in October.

### Passports

Fifty-one (51) passport applications were accepted and sent to the U.S. Department of State in November. Twenty-three (23) photos were taken.

### Public Records Request

The City Clerk's office processed fifteen (15) public records requests in November. All requests were completed in a timely manner according to the Colorado Open Records Act.

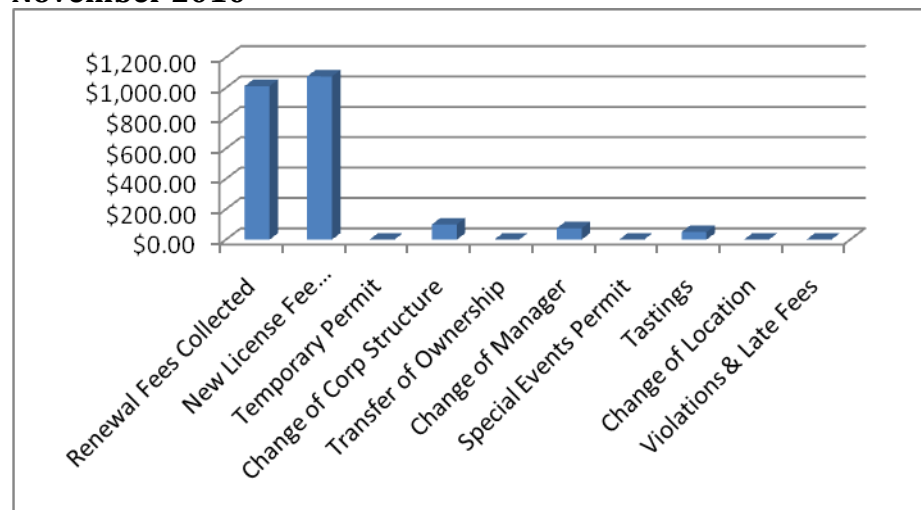
## Fees

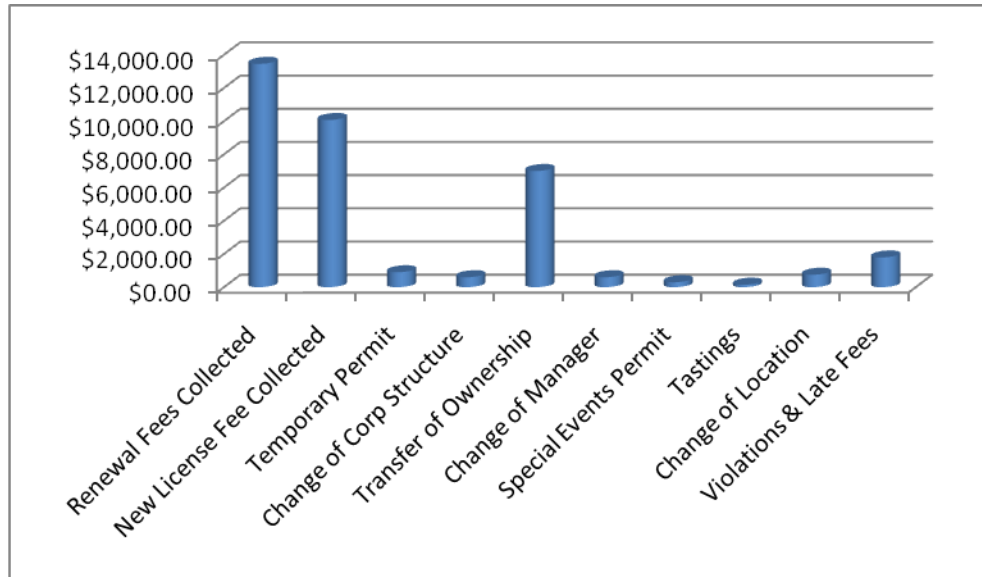
### Liquor Licensing

Total Licensing Fees Collected November 2010: **\$2,311.24**

(Compared to Total Licensing Fees Collected in November 2009: \$1,597.00)

#### November 2010



**Year to Date Total Liquor Licensing Fees Collected: \$35,620.03****Passports**

Total Passport Fees Collected October 2010: **\$1,505.00**

Execution Fees to the City of Centennial: **\$1,275.00**

Photo Fees Collected: **\$230.00**

Year to Date Total Fees Collected 2010: **\$30,405.00**

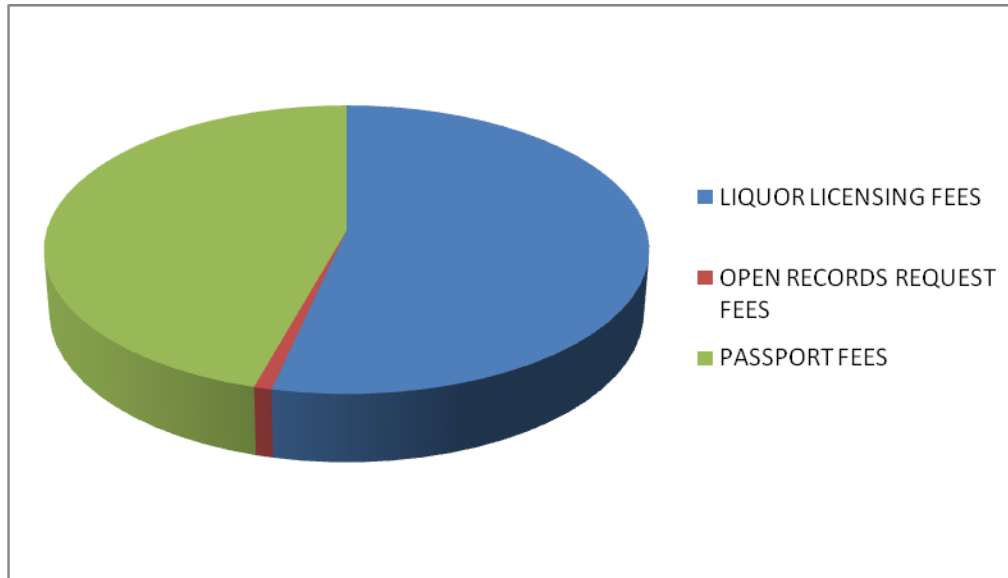
**Public Records Request**

Total Public Records Request Fees Collected October 2010: **\$56.39**

Year to Date Total Fees Collected 2010: **\$ 560.64**

**Total Fees Collected by the City Clerk's Office Year to Date (2010): \$66,585.67**

<b>LIQUOR LICENSING FEES</b>	<b>OPEN RECORDS REQUEST FEES</b>	<b>PASSPORT FEES</b>
<b>\$35,620.03</b>	<b>\$560.64</b>	<b>\$30,405.00</b>



### Special Projects

Brenda Madison, City Clerk, and Barbara Setterlind, Deputy City Clerk, attended the CMCA/CFGOA Annual Conference in Colorado Springs. Ms. Madison served as President of CMCA for 2010.